



## Director of Community Solar Job Description

Reports to: General Manager

FLSA Status: Exempt

Salary: Competitive based on experience

**WHO WE ARE:** Co-op Power is a multi-race, multi-class, and multi-generation solidarity and energy equity cooperative with a deep commitment to building New Economy opportunities that mitigate barriers to energy ownership for its diverse membership. As we work to realize our potential, we seek a community-centered, new economy visionary who will steward our legacy in action, and serve as a valued source of leadership and stability during a period of significant transition.

### WHAT WE'LL EXPECT FROM YOU:

Focus on maximizing benefit to member-owners, community-based businesses, communities, vendors, and employees by performing the following duties personally:

#### Solar Development Experience:

- Early stage solar project development including permitting, basic design, leasing property or roofs and ability to lead design and EPC partners.
- Understanding of community solar projects and potential financing structures.
- Working with utility companies and AHJ's to site and size projects appropriately.
- Developing roof, canopy and green field projects. Experience with storage projects is a plus.
- Ability to work with community to build a pipeline of projects

#### Community Driven Projects:

- Interact with Community Energy Cooperatives (CEC's) to develop Community-Led, Community-Owned Solar projects.
- Support CEC's by providing guidance on what kinds of projects can be developed in their communities.
- Help CEC's to develop proposals in order to secure sites for community solar projects.
- Work in partnership with the CEC's from early stage development through project completion.

#### Solar Construction Experience:

- Management of EPC partners
  - Writing Scope Of Work and managing the bid process to select EPC partners
  - Ability to manage chosen partners from early stage through completion of projects
  - High level knowledge of construction with support from engineering/design consultants
- Management of Engineering/Design consultants
  - Soliciting proposals for design and other consulting services.
  - Managing the work of the consultants based on approved proposals.

#### Co-op Power Development Goals:

- 2021 - Generate 450k in development fee revenue and a 3MW pipeline
- 2022 - Generate 750k in development fee revenue and a 5MW pipeline
- 2023 - Generate 1,050k in development fee revenue and a 7MW pipeline

**WHAT YOU'LL NEED TO BE SUCCESSFUL:**

(Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE**

- 5 years management experience required; Participatory Management style required
- Experience with solar energy project development or finance required.
- Familiarity with climate change, peak oil, environmental justice, zero waste, energy efficiency, renewable energy technology and policy required; related work experience preferred.

**MANAGEMENT AND ANALYTICAL SKILLS**

Strong organizational and program management skills are required.

**REASONING ABILITY**

Excellent verbal and mathematical reasoning required.

Co-op Power is looking to move expeditiously to fill this role. We will begin reviewing applications on a rolling basis through November 30, or until the position is filled. The interview process may include one round of phone interviews, along with a round of live (or zoom) interviews. Candidates who advance past this round can expect a second interview with the Executive Committee, who make the final hiring decision. In keeping with our values, all candidates will be informed when this position has been filled, whether selected or not.